



UNDERGRADUATE STUDY: **TRANSPORT**

SEMESTER (VI)

Syllabus

Academic year 2024/2025

Course:		English in Air Traffic II			
Head of course: Andrej Smodlaka , mag. educ. philol. angl.					
Co-lecturers:					
Semester: S	Course code: 36109	Lectures: 15	Auditory exercises: 15	Laboratory exercises: 0	ECTS credits: 2
Group for lectures: 20 - 30 students			Group for auditory and laboratory exercises: 20 - 30 students		

Objective of the course:

- Provide knowledge on all grammatical constructs and then practice them, practice reading, writing and translating, mastering the vocabulary in the profession

Learning outcomes:

After completing the course, students will be able to:

1. Explain with their own words the main thoughts of a text
2. Apply the processed grammatical structures in the offered sentences
3. Link key vocabulary terminology in Croatian and English
4. Use clear definitions and explanations of the core content of the profession on the topics discussed
5. Write a CV and job application, and adapt them to market requirements



LECTURES and EXERCISES

Week	Syllabus	Form of classes	Performed by	Lessons	Remark
1.	<ul style="list-style-type: none"> Introductory lecture (introducing the content of the course, literature, flow diagram for successful passage through the course, presentation method) 	L	Andrej Smodlaka	1	
2.	<ul style="list-style-type: none"> Evolution of airports 	L	Andrej Smodlaka	1	
	<ul style="list-style-type: none"> Future Tenses 	AE	Andrej Smodlaka	1	
3.	<ul style="list-style-type: none"> Airport terminal layout 	L	Andrej Smodlaka	1	
	<ul style="list-style-type: none"> Future tenses 	AE	Andrej Smodlaka	1	
4.	<ul style="list-style-type: none"> Aerodromes 	L	Andrej Smodlaka	1	
	<ul style="list-style-type: none"> Future tenses 	AE	Andrej Smodlaka	1	
5.	<ul style="list-style-type: none"> Ground vehicles 	L	Andrej Smodlaka	1	



	<ul style="list-style-type: none"> • Future tenses 	AE	Andrej Smodlaka	1	
6.	<ul style="list-style-type: none"> ▪ Lines and flights 	L	Andrej Smodlaka	1	
	<ul style="list-style-type: none"> ▪ First conditional 	AE	Andrej Smodlaka	1	
7.	<ul style="list-style-type: none"> ▪ In the cheap seats 	L	Andrej Smodlaka	1	
	<ul style="list-style-type: none"> ▪ Second conditional 	AE	Andrej Smodlaka	1	
8.	<ul style="list-style-type: none"> ▪ Mid-term test 	L	Andrej Smodlaka	1	
9.	<ul style="list-style-type: none"> ▪ Formal letters 	L	Andrej Smodlaka	1	
	<ul style="list-style-type: none"> ▪ Third conditional 	AE	Andrej Smodlaka	1	
10.	<ul style="list-style-type: none"> ▪ Cover letter, CV 	L	Andrej Smodlaka	1	
	<ul style="list-style-type: none"> • Mixed conditional 	AE	Andrej Smodlaka	1	



11.	▪ Time, reservations.	L	Andrej Smodlaka	1	
	▪ Phrasal verbs	AE	Andrej Smodlaka	1	
12.	▪ Airside/landside of an airport	L	Andrej Smodlaka	1	
	• Phrasal verbs	AE	Andrej Smodlaka	1	
13.	▪ Runways	L	Andrej Smodlaka	1	
	• Phrasal verbs	AE	Andrej Smodlaka	1	
14.	▪ Revision	L	Andrej Smodlaka	1	
	• Revision of all future tenses and conditionals	AE	Andrej Smodlaka	1	
15.	▪ End-term test	L	Andrej Smodlaka	1	

L = Lectures; AE = Auditory Exercises; LE = Laboratory Exercises; S = Seminars





STUDENT OBLIGATIONS AND EXAMS

Conditions for attaining the status of the course “completed” for the student

A student should attend at least 30% of all the lectures and 30% of all the exercises, and create the Powerpoint presentation on a topic and present it to his/her colleagues during the class.

Written exam:

There are two ways of passing the exam:

- a) **Written quizzes** – consists of writing two written tests during the semester. The first quiz can be attended by all students enrolled in the course in the current academic year. The second quiz at the end of the semester can be attended by the students who have acquired a positive grade from quiz 1.
- b) **Written test** – consists of a final written exam during regular examination periods. The written exam can be attended by students who are eligible for signature.

Oral exam: To attend the oral part of exam, the student has to pass two written quizzes or the final written exam.

LITERATURE

a) Obligatory literature:

1. A.Smodlaka: Classroom material – English in air traffic 1, 2019/2020
2. R.Murphy: English Grammar in Use, Intermediate, Cambridge University Press, 1998.
3. The Airline Handbook, Air Transport Association of America (ATA), 2007.
4. Additional materials that the teacher brings to the classroom or sends them to the students by e-mail
5. Various audio and videos material

b) Recommended literature:

1. McCarthy, M. & F. O'Dell: Academic Vocabulary in Use, CUP, 2008.
2. A. Kukovec: **FLYING**, Aviation English, Ljubljana, 2001.



METHODOLOGY OF THE IMPLEMENTATION OF THE COURSE PLAN

1. LECTURES

Lectures follow material given on Merlin. Grammar topics rely on the book English Grammar in Use. Grammar and syntax are being explained during lectures, especially topics relevant to non-native speakers of English. Various language functions are being explained during the lectures (questions, imperatives, obligations) which are especially important for English in Air Traffic as a language for specific purposes. English in Air Traffic terminology is presented.

2. AUDITORIAL EXERCISES

The primary function of the auditory exercises is to practice speaking skills (actively and passively). Audio materials are being used. Main language skills are being practiced: speaking, listening, reading, understanding and writing (with the emphasis on the two first mentioned.) Since grammatical structures are to be practiced as well, the students will be given various grammatical exercises for work at home and in the class as well.

Students are provided by complete authorized instructional material in print form.

Students exercise reading, the emphasis being put on correct pronunciation and accent. Specific language functions (asking questions, finding information, giving advice and orders etc.) are dealt with in detail.





3. DOCUMENTATION

Kept electronic records of presence in lectures and exercises (students carry out records using student cards). There is a paper and electronic record database in Excel for all student. All written exams are being kept at the Chair of Foreign Languages.

4. SCORING SYSTEM

Table 1 The scoring system for the monitoring of students and explained credit values in ECTS credits

no	Segment:	Required credits to be achieved:		Remark:	ECTS credits
		Min.	Max.		
1.	Attendance, presentation, mid-term and end-term test, final test	1	1		2
Σ					





Table 2 - Explanation of the credit values in evaluations

CREDITS:	Estimate based on attendance, seminar paper and two colloquies (or written exam) - [4 ECTS]:	The final score [5 ECTS]:
70 - 76%	2	1
77 - 84%	3	
85 - 92%	4	
93 - 100%	5	1

Information for students (scoring system, implementation plan, learning outcomes, syllabus, literature, consulting teachers, announcement of results of examinations or colloquium, and all other information):

- <https://moodle.srce.hr/2024-2025/>
- <http://www.fpz.unizg.hr>

